

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Knott Lodge, Knott Lane, Easingwold, York YO61 3LX

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www.craykepc.org.uk

Meeting of Crayke Parish Council to be held remotely on Tuesday 19th May 2020

This meeting will be held online because of the current pandemic restrictions. However, members of the public are invited to join the meeting. Anyone wishing to do so should contact the Clerk in advance of the meeting by email or telephone .

Business Agenda

1. Apologies - To receive and note apologies for absence and consider reasons given for non-attendance
2. Declaration of Interests – To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To approve the minutes of the meeting of the Council held on 17th March 2020
4. Open Forum. (Please note this will be limited to 20 minutes)
An opportunity for parishioners to seek information or to question the Council on any matter in respect of the Parish
5. Community, District and County matters
 1. HDC Local Plan (standing item) – update on progress
 2. Easingwold and Villages Community Forum – update with latest information from the Forum
 3. Other matters or events of interest
6. To receive information on the following matters in hand and decide further action where necessary
 1. Matters related to fracking (standing item) – update on the latest developments
 2. Village Plan – update on progress
 3. Traffic matters
 - a. update on highways and traffic issues
 - b. speed monitoring
 4. Village Green – update on agreed actions
 5. Love Lane – update on agreed actions
 6. Annual Parish Meeting – to cancel the scheduled meeting in accordance with advice from central government
7. To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern.
8. Financial Matters
 1. To confirm that all payments from the bank account made since the last meeting up to the close of the day prior to this meeting were properly authorised.
 2. To receive and approve the reports on the Council's financial position at 21st April 2020.

3. To receive and approve the financial reports for the year 2019/20.
 4. To note the following receipts and previously approved charges or payments made since the last meeting: -
Receipts:

a. Donation for improvements to Love Lane	£1,500.00
b. Donation to Defibrillator fund from Sports & Social Club	£800.00
c. Precept part 1	£1,623.00

 Payments: - None

a. Clerk, salary and expenses	£1,366.68
b. Wel Medical, defibrillator pads	£51.48
c. PAYE	£116.87
d. Merritt, thank-you gift	£21.99
e. YLCA, annual fee	£132.00
 5. To note and approve payment of the following invoices:

a. Came & Co., Insurance (as per 3-year agreement) inc. VAT £0.00	£355.29
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 6. Additional items circulated at the meeting
9. Planning
1. New applications – to consider and decide a response to consultations on the following planning applications:
 - a. 20/00743/FUL – Oak Cottage, Church Hill – Application for substantial demolition of garages and workshop and the construction of a two-storey dwelling
 2. Updates to applications – to receive the following planning decisions and information:
 - a. 20/00428/CAT -The Homestead, West Way – Works to and works to fell trees in a conservation area - Granted
 - b. 20/00461/FUL – Apple Cottage, Key Lane – Proposed alteration to front elevation, rear extensions and internal alterations to dwelling house – Refused
 3. Planning related matters
10. New items and correspondence to note or for decision
1. Audit Panel's Report – to consider the report from the Audit Panel meeting on Wednesday 13th May and adopt the recommendations
 2. Year End Accounting Statement – to receive and approve the Statement as recommended by the Audit Panel
 3. Annual Governance and Accounting Return (AGAR):
 - a. To consider whether to request an External Audit review, at a cost of £200, or to submit a Certificate of Exemption from an External Audit review as recommended by the Audit Panel
 - b. To receive and approve the Internal Auditor's report
 - c. To review and complete the Annual Governance Statement as recommended by the Audit Panel
 - d. To complete the Annual Accounting Statement as recommended by the Audit Panel
 - e. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
11. Items for the next agenda
12. To confirm the date of the next meeting of the Council as Tuesday 19th July 2020 starting at 19:30 and to authorise the Clerk to set the venue in accordance with government advice at the time.

Signed:



S Sangster
Clerk to Crayke Parish Council