

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Knott Lodge, Knott Lane, Easingwold, York YO61 3LX

: 07849 250 043

craykepc@outlook.com

www.craykepc.org.uk

Meeting of Crayke Parish Council to be held on Tuesday 9th January 2024 in the Sports Hall starting at 19:30

Business Agenda

1. Apologies
 1. To receive and note apologies from councillors who are unable to attend the meeting.
 2. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2. Declaration of Interests – To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To approve the minutes of the meeting of the Council held on 19th November 2023.
4. Open Forum. (Please note this will be limited to 20 minutes)
An opportunity for parishioners to seek information or to question the Council on any matter in respect of the Parish.
5. Community and County matters
6. To receive information on the following matters in hand and decide further action where necessary.
 1. Traffic matters - update on highways and traffic issues
 2. Noticeboards – to discuss the location for a second noticeboard
 3. Sustainable Crayke
 - a. Tree planting
 - b. Dark Skies
7. To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern.
8. Financial Matters
 1. To confirm that all payments from the bank account made since the last meeting up to the close of the day prior to this meeting were properly authorised.
 2. To receive and approve the reports on the Council's financial position at 31st December 2023 showing the balance at the bank of £9,612.88.
 3. To note the following receipts and previously approved charges or payments made since the last meeting: -
Receipts: - None
Payments: - None
 4. To approve the following payment:
 - a. Clerk, 10 nest boxes from the RSPB £440.00
inc. VAT £73.33 (23/11/23) bought by the Clerk on behalf of the Council
 5. Additional items circulated at the meeting.
 6. Precept – To note that, on 28th November, North Yorkshire Council acknowledged receipt of the Council's precept demand for 2024/25.

9. Planning

1. New applications – to consider and decide upon the following planning applications:

- a. ZB23/02289/FUL / ZB23/02290/LBC - Solway Cottage, Brandsby Street - Erection of a 7.5m x 4m cedar clad building, on a concrete base in the garden to the rear of the existing property

To confirm the response of No Objection with the comment The Council does not object to the application but notes that the design of the building is not in keeping with the house which is a listed building and within the conservation area. The property is on a steep slope which could give rise to issues of overlooking the property below and water runoff from the roof.

2. Updates to applications

- a. ZB23/02114/FUL - Woodhouse Farm, Daffy Lane - Removal of existing single storey rear extension, Construction of a single storey side extension and installation of new window – Granted
- b. c. ZB23/01803/FUL, Durham Ox - Application for retention of the covered seating area as a wholly enclosed covered seating and lounge area on the southwestern elevation of the pub - Granted

10. New items and correspondence to note or for decision

1. Biodiversity duty – To consider a draft Biodiversity Policy
2. Pedestrian access along Crayke Lane (Stillington Rd.) – To consider the issues raised by the letter from a parishioner about the dangers to pedestrians coming up into the village from the houses along Crayke Lane
3. Local Councils' Magazine – To consider the suggestion that the Council contributes to the publication of a magazine of news from all the Local Councils in Crayke and the surrounding villages
4. Business Continuity Plan – To consider and approve the draft Plan
5. Recruitment of Clerk – To agree a process for recruiting a new Clerk, allocate a budget and establish a Panel to run the recruitment process
6. Staff management – To review the remit of the Audit Panel to incorporate some elements of staff management and to review the Panel's membership
7. To agree dates for meetings in 2024.

11. Items for the next agenda

12. To confirm the date of the next meeting of the Council.



S Sangster
Clerk to Crayke Parish Council