

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Knott Lodge, Knott Lane, Easingwold, York YO61 3LX

☎: 07849 250 043

craykepc@outlook.com

www.craykepc.org.uk

Meeting of Crayke Parish Council to be held on Tuesday 12th March 2024 in the Sports Hall starting at 19:30

Business Agenda

1. Apologies
 1. To receive and note apologies from councillors who are unable to attend the meeting.
 2. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2. Declaration of Interests – To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To approve the minutes of the meeting of the Council held on 9th January 2024.
4. Open Forum. (Please note this will be limited to 20 minutes)
An opportunity for parishioners to seek information or to question the Council on any matter in respect of the Parish.
5. Community and County matters
6. To receive information on the following matters in hand and decide further action where necessary.
 1. Recruitment for new Clerk - update
 2. Traffic matters - update on meeting with Highways engineer to discuss the safety issues on Crayke Lane.
 3. Noticeboards – to discuss the location for a second noticeboard
 4. Sustainable Crayke
 - a. Hedge & trees at the Sports field
 - b. Other activities
 5. Proposal for a path and cycleway between Crayke and Easingwold – update.
7. To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern.
8. Financial Matters
 1. To confirm that all payments from the bank account made since the last meeting up to the close of the day prior to this meeting were properly authorised.
 2. To receive and approve the reports on the Council's financial position at 29th February 2024 showing the balance at the bank of £9,612.88.
 3. To note the following receipts and previously approved charges or payments made since the last meeting: -
Receipts:

a. NYC, Grant for hedge and tree plants	£1,665.00
---	-----------

Payments:

b. YLCA, Webinar	£33.40
inc VAT £0.00 (11/1/24, INV-1378)	
c. Clerk, Nest boxes	£440.00
inc. VAT £73.33 (23/11/23) bought by the Clerk on behalf of the Council	

- | | |
|---|-----------|
| d. YLCA, Advert | £15.00 |
| inc. VAT £0.00 (29/1/24, INV-1442) | |
| e. Easingwold Town Hall Co. [GH Smith], Advert | £57.20 |
| inc VAT £0.00 929/1/24, EA0119) | |
| f. Thorpe Trees Ltd., Hedge & tree plants | £1,433.85 |
| inc. VAT £238.98 (31/1/24, CRA020) | |
| g. Donation to Easingwold Library (Section 137 payment) | £100.00 |
4. To approve the following payment:
- | | |
|---|-----------|
| a. Clerk's salary and Expenses for the year 2023/24 | £1,457.50 |
| b. PAYE for 2023/24 | £971.60 |
| c. Clerk, Disposable gloves for litter pick | £7.99 |
| inc. VAT £1.33 (15/2/24, ...13739) bought by the Clerk on behalf of the Council | |
| d. Clerk, Pick-up tools for litter pick | £35.85 |
| inc. VAT £5.97 (15/2/24, ...61125) bought by the Clerk on behalf of the Council | |
| e. Clerk, Refuse sacks for litter pick | £9.59 |
| inc. VAT £1.60 (16/2/24, ...AEUI) bought by the Clerk on behalf of the Council | |
| f. Clerk, Dog poo bags | £9.99 |
| inc. VAT £1.67 (16/2/24, ...01582) bought by the Clerk on behalf of the Council | |
| g. Clerk, Defibrillator pads | £71.94 |
| inc. VAT £11.99 (3/11/2023, I271282) bought by the Clerk on behalf of the Council | |

5. Additional items circulated at the meeting.

9. Planning

1. New applications – to consider and decide upon the following planning applications:
 - a. ZB24/00325/CAT - Crayke Hall, Church Hill - Works to trees in a Conservation Area – to confirm the response of No objection with the comment that the Council requests that suitable saplings are planted in the area to replace the trees being removed.
2. Updates to applications
 - a. ZB23/02289/FUL & ZB23/02290/LBC - Solway Cottage, Brandsby Street - Erection of a 7.5m x 4m cedar clad building, on a concrete base in the garden to the rear of the existing property – Granted and Withdrawn.

10. New items and correspondence to note or for decision

1. D Day Commemoration – To consider how the Council will contribute to the event on 6th June.
2. Annual Parish Meeting - To agree the format and timing of the meeting
3. Biodiversity duty – To agree how Council will apply the duty to ensure a net gain in biodiversity when reviewing planning applications
4. Audit Panel – to confirm the members of the Panel to carry out the year-end review and to consider the remit for the Panel.
5. Internal Auditor - To appoint Judith Lawson of Per Pro Services to carry out the Audit for 2023/24.

11. Items for the next agenda and items to publish in the Parish News

12. To confirm the date of the next meeting of the Council.



S Sangster
Clerk to Crayke Parish Council