

CRAYKE PARISH COUNCIL

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Minutes of the Meeting of Crayke Parish Council held on Tuesday 12th March 2024

24.14 Present

Councillors: L Hartley (Chair), C Merritt, N Jackson, J Jefferson, T Moverley, S Featherstone, J Porter
NYC N Knapton
Public: 0

24.15 Apologies for absence - None

24.16 Declarations of interest - None

24.17 Previous Minutes

It was **resolved** to approve the minutes of the meeting of the Council held on 9th January 2024 as a true record.

24.18 Open Forum

A parishioner raised a concern about the state of a boundary wall on a Church Hill property that seems to be leaning toward the footpath. It was agreed to inform the owners. Action: Jackson

24.19 Community and County Matters

1. NY Councillor Knapton reported that the County has funds available for feasibility studies of tourism and transport projects and that he has put forward the path between Crayke and Easingwold as a relevant project for such support.

24.20 Matters in hand

1. Recruitment of a new Clerk – The post has been widely advertised but there have been no applications to date.
2. Traffic matters
 - a. Councillor Merritt reported on the meeting he and NY Councillor Knapton had with a Highways engineer about the safety concerns on Crayke Lane. Though the verge is not wide enough to allow for a footpath several other measures were discussed which the engineer agreed to investigate.
 - b. The meeting discussed problems with parking at the top of the Green by the Church and the position of the advisory sign. It was agreed to move the sign closer to the highway.
3. Noticeboards – Councillor Merritt has discussed the location with all the houseowners directly affected and none have objections. We were advised to inform the NYC officer responsible for street “furniture”, NY Councillor Knapton agreed to provide a contact. The location will need to be checked for underground power cables before the precise position is decided. Action: Knapton / Merritt
4. Sustainable Crayke
 - a. Hedge and trees at the Sports Ground – The planting has been completed. There is still

some of the grant money left and it was agreed to look at further plantings later in the year.

- b. Councillor Porter gave the meeting an update on the Sustainable Crayke Group's activities.
5. Proposal for a path and cycleway between Crayke and Easingwold – There may be funding available for a feasibility study, see 24.19 above.

24.21 Village matters

1. Dog bin on Rookery Lane – An officer from NYC will visit the village later this month to check suitability of the proposed site for bin at the Southern end of Rookery Lane.
2. Litter Pick – This is planned for 23rd March, to start at 10:30.

24.22 Financial matters

- 1 It was confirmed that all the bank payments made since the last meeting up to the end of 11th March had been properly authorised.
- 2 It was **resolved** to receive and approve the reports on:
 - the financial position at 29th February a total balance of £10,732.28
 - the current budget position.
- 3 The following receipts and previously approved charges or payments made since the last meeting were noted:

Receipts:

- | | |
|---|-----------|
| a. NYC, Grant for hedge and tree plants | £1,665.00 |
|---|-----------|

Payments:

- | | |
|---|-----------|
| b. YLCA, Webinar | £33.40 |
| inc. VAT £0.00 (11/1/24, INV-1378) | |
| c. Clerk, Nest boxes | £440.00 |
| inc. VAT £73.33 (23/11/23) bought by the Clerk on behalf of the Council | |
| d. YLCA, Advert | £15.00 |
| inc. VAT £0.00 (29/1/24, INV-1442) | |
| e. Easingwold Town Hall Co. [GH Smith], Advert | £57.20 |
| inc. VAT £0.00 929/1/24, EA0119) | |
| f. Thorpe Trees Ltd., Hedge & tree plants | £1,433.85 |
| inc. VAT £238.98 (31/1/24, CRA020) | |
- 4 It was **resolved** to approve the following payments:

a. Clerk's salary for the year 2023/24	£1,457.50
b. PAYE for 2023/24	£971.60
c. Clerk, Disposable gloves for litter pick	£7.99
inc. VAT £1.33 (15/2/24, ...13739) bought by the Clerk on behalf of the Council	
d. Clerk, Pick-up tools for litter pick	£35.85
inc. VAT £5.97 (15/2/24, ...61125) bought by the Clerk on behalf of the Council	
e. Clerk, refuse sacks for litter pick	£9.59
inc. VAT £1.60 (16/2/24, ...AEUI) bought by the Clerk on behalf of the Council	
f. Clerk, Dog poo bags	£9.99
inc. VAT £1.67 (16/2/24, ...01582) bought by the Clerk on behalf of the Council	
g. Clerk, Defibrillator pads	£71.94
inc. VAT £11.99 (3/11/2023, I271282) bought by the Clerk on behalf of the Council	
 - 5 Additional items circulated at the meeting
 - a. It was **resolved** to approve the purchase of 2 Swift nest boxes from the Sustainable

Crayke fund at a cost of £88.

b. A donation of £70 to the Sustainable Crayke fund for nest boxes was noted.

6 – None

24.23 Planning

1. New applications

a. ZB24/00325/CAT - Crayke Hall, Church Hill - Works to trees in a Conservation Area – it was **resolved** to confirm the response of No objection with the comment that the Council requests that suitable saplings are planted in the area to replace the trees being removed

2. Updates to applications:

a. ZB23/02289/FUL & ZB23/02290/LBC - Solway Cottage, Brandsby Street - Erection of a 7.5m x 4m cedar clad building, on a concrete base in the garden to the rear of the existing property – Granted / Withdrawn

24.24 New items and correspondence to note or for decision

1. D Day Commemorations – It was agreed to have a beacon at the Sports Club as part of the Club's activities on the day.
2. Annual Parish Meeting - It was agreed to hold the meeting on 14th May at 19:00 in the Sports Club. Councillor Merritt agreed to ask the various village organisations for reports.
3. Biodiversity Duty – Council discussed the duties that the new Biodiversity legislation imposes on local councils. It was agreed that we are already meeting those relevant to Crayke. It was also agreed that, with regard to the duty to consider the impact on biodiversity of developments, Council, when reviewing planning applications, should provide advice on what measures might be suitable in our particular area.
4. Audit Panel – In response to the advice from the National Association, it was agreed to extend the remit of the Audit panel to include staffing responsibilities when the new Panel is confirmed at the May meeting.
5. Internal Auditor – It was resolved to appoint Judith Lawson of Per Pro Services to carry out the Audit for 2023/24.

24.25 Items for the next agenda and for the Parish News:

1. Next Agenda – None
2. Parish News – Recruitment, Parking by the Church, Meeting with Highways, New dog bin.
Action: Merritt

24.26 Next Meeting

It was confirmed that the next meeting of the Council will be on Tuesday 14th May 2024 starting at 19:30 in the Sports Club.