

CRAYKE PARISH COUNCIL

Parish Clerk, c/o Blencathra, Stillington Road, Crayke, YO61 4TG

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Annual Meeting of Crayke Parish Council to be held on Tuesday 12th May 2026 in the Sports Hall starting at 19:30

Business Agenda

1. Election of Chairman and declaration of acceptance.
2. Election of Vice Chairman.
3. Apologies - To receive and note apologies for absence and consider reasons given for non-attendance.
4. Declaration of Interests – To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
5. Councillor appointments:
To appoint:
 1. The members of the Audit Advisory Panel
 2. Two Councillors to the Crayke Parochial Charities
 3. A Council representative on the School Governing Board
 4. Two Councillors as representatives at YLCA branch meetings
 5. Councillors to other village bodies
6. To approve the minutes of the meeting of the Council held on 10th March 2026.
7. Open Forum. (Please note this will be limited to 20 minutes)
An opportunity for parishioners to seek information or to question the Council on any matter in respect of the Parish.
8. Community and County matters
9. To receive information on the following matters in hand and decide further action where necessary
 1. Traffic Matters
 2. Village Green
 - a) Update on bench and grant progress
 - b) Yorkshire Dales Millennium Trust (YDMT) Village Green Initiative
 - c) Update on Church Hill drainage and Highways
 - d) Update on post outside Church steps
 3. Sustainable Crayke
 4. Dark Skies
 5. HHNL
 - a) Update on project opportunities email
 6. Local Parish Forum Meeting Update
 7. Update from Historic England
10. To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors on matters of interest or concern.

11. Financial Matters

1. To confirm that all payments from the bank account made since the last meeting up to the close of the day prior to this meeting were properly authorised.
2. To receive and approve the financial report for the year 2025-26
3. To receive and approve the report on the Council's financial position on 30th April 2026 showing the balance at the bank of £2,654.07 and savings account at £5,949.48.
4. To approve the continued use of bank transfers for payments to creditors.
5. To approve that Clerk has been paid in accordance with the contract of employment for 2025/2026.
6. To note the following receipts and previously approved charges or payments made since the last meeting: -

Receipts:

a. Precept (30/04/2026)	£2,588.50
b. Cashback (7/4/2026)	£0.15
c. From savings account (27/04/2026)	£100.00

Payments:

- | | |
|--|--------|
| d. Clerk, Salary (March and April 2026) | |
| e. Cartridge Discount | £44.09 |
| Inc. VAT £7.38 (Invoice 2557288 21/03/2026) | |
| f. The DefibPad | £71.40 |
| Inc. VAT £11.90 (Invoice 1861395 27/03/2026) | |
7. To approve the following payments

a. Cartridge Discount	£44.09
Inc. VAT £7.38 (Invoice 2557288 21/03/2026)	
b. The DefibPad	£71.40
Inc. VAT £11.90 (Invoice 1861395 27/03/2026)	
 8. To note and approve payment of the following by bank transfer:

a. Zurich Municipal, Insurance for year commencing 1/6/26	£241.00
inc. VAT £0.00 (1/06/26)	
 9. Additional items circulated at the meeting.

12. Planning

1. New applications – to consider and decide upon the following planning applications:
 - a. None
2. Updates to applications – to receive the following planning decisions and information:
 - a. ZB25/02268/FUL application for Retrospective Application For Retention of Agricultural Track Surfacing and Associated Drainage Improvements at Crayke Manor, Crayke. Decision – Refused.
 - b. ZB25/02219/FUL application for a conversion of existing outbuilding to form gym/office and installation of Solar/PV panels to existing cottage roof at Gelder Cottage Church Hill, Crayke. Decision – Granted.
 - c. ZB25/02220/LBC application for Listed Building Consent for a conversion of existing outbuilding to form gym/office and installation of Solar/PV panels to existing cottage at Gelder Cottage Church Hill, Crayke, York. Decision – Granted.

All previous applications are still 'awaiting decision' on the Planning Portal.

13. New items and correspondence to note or for decision

1. Holding funds and donations for Community Group.
2. To receive and accept the Internal Auditor's report and observations.
3. To receive and approve the report and recommendations from the Audit Panel meeting held on 29th April 2026.
4. Annual Governance and Accounting Return (AGAR)

- a. To receive and accept the Internal Auditor's report and recommendations.
- b. To receive and accept the Internal Auditor's report for the AGAR.
- c. To review and complete the Annual Governance Statement as recommended by the Audit Panel.
- d. To receive and accept the year-end financial statements provided by the Clerk and complete the Annual Accounting Statement as recommended by the Audit Panel.

14. Items for the next agenda

15. To confirm the date of the next meeting of the Council and the date for the next Annual Parish Meeting.

A handwritten signature in black ink, appearing to read 'R Warriner', with a stylized, cursive script.

R Warriner
Clerk to Crayke Parish Council